

**Administration of
Dadra and Nagar Haveli, U.T.
Labour Department
Silvassa**

No. LEO/EODB/BRF-2017/1167/2017

Date 03/10/2017

O R D E R

In pursuance of the reforms proposed by the DIPP, Ministry of Commerce and Industry, New Delhi the Inspection Reforms Enablers to be implemented under the various labour laws are as under:

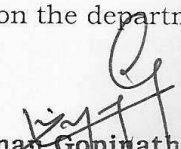
**INSPECTION PROCEDURE FOR CARRYING OUT INSPECTIONS BY THE
LABOUR DEPARTMENT**

1. Inspection are carried out by Inspectors on the basis of complaints or references received from Commissions/ Various Departments, Ministry etc., or on directions received from higher authorities.
2. When the complaints are received from workers/Trade Unions representing workers.
3. Inspections are carried out by Inspectors normally within 30 days of receipt of complaint.
4. Notices under various labour laws are issued to the Employer on the spot for compliance of irregularities detected during the course of inspection.
5. The report under all labour laws will be verified by the Inspecting Authority during inspection. The inspection report will be uploaded by the inspecting officer within 24 hours after the completion of his inspection.
6. For non compliances, which are not complied with by the management despite issuing notices, prosecution besides taking other legal actions, is filed before the competent Court.
7. Same Inspector (in case of 2 or more Inspectors) will not inspect same establishment twice consecutively.
8. Allow for third party Certification instead of Department Inspections under all labour laws by the agencies notified by the Government of India/as per the adjoining states.
9. Selection of Establishment for inspection will be using computerized risk assessment and automated allocation of Inspectors as per the orders of the Labour Commissioner / as per the inspection criteria of resolution of "Self Certification - Cum Consolidated Annual Return Scheme"

10. To Strengthen IT enabled system for conducting and monitoring joint site inspection.

11. In case of registration of Shops and Establishment the requirement of inspection prior to grant of registration is done away with and the same shall be granted within one days of the application.

The inspection report shall be available at on the departments website.


(Kannan Gopinathan)
Secretary Labour, D&NH